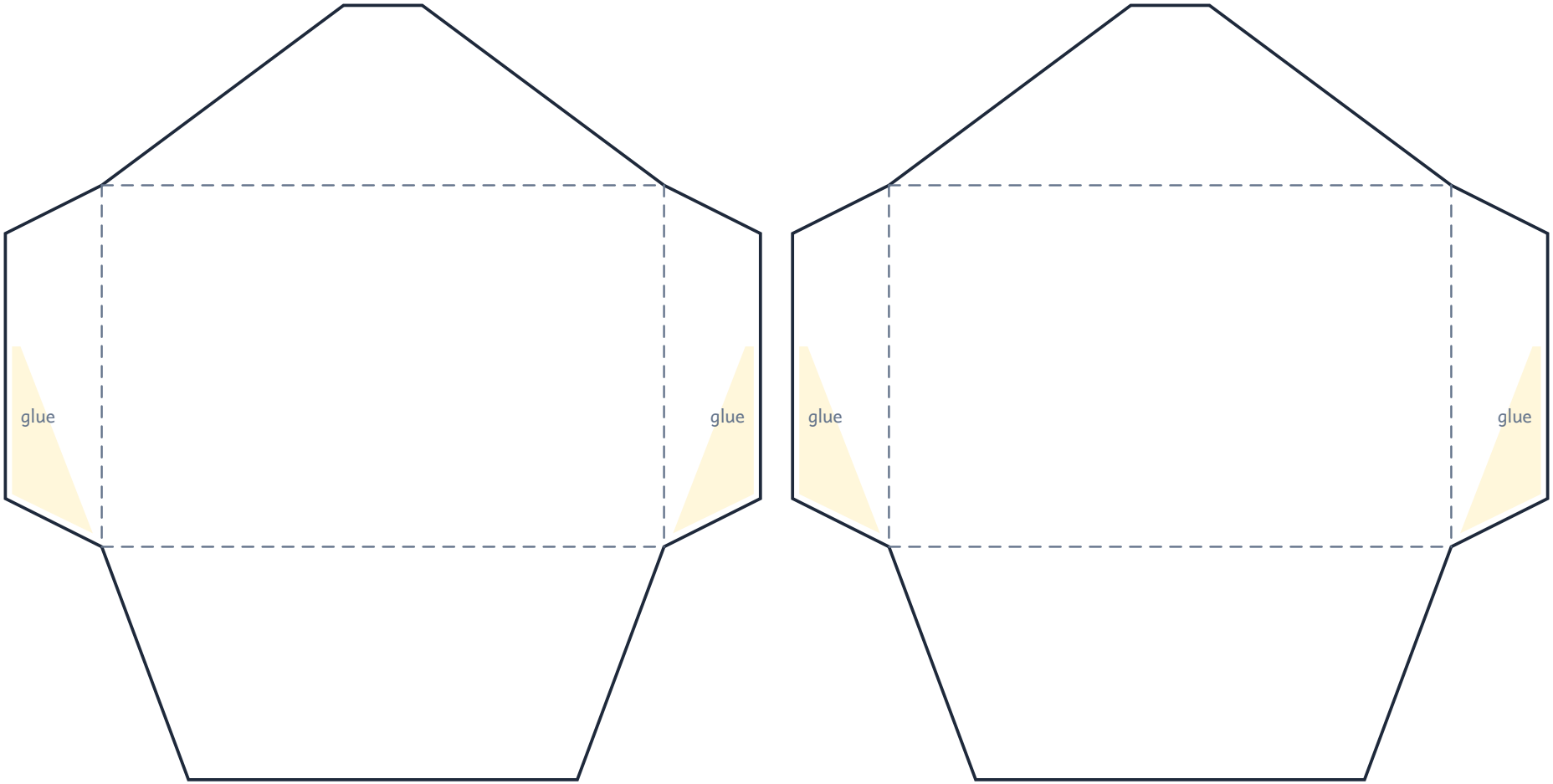
ENVELOPE TEMPLATE · SMALL

Small envelope templates (2 on a page)

1. Cut on the solid line.
2. Turn the paper over. Fold the two sides in.
3. Put glue on the sides. Fold the bottom up.
4. Put your letter in. Fold the top down.



Glue goes on the two small side flaps, under the bottom flap.

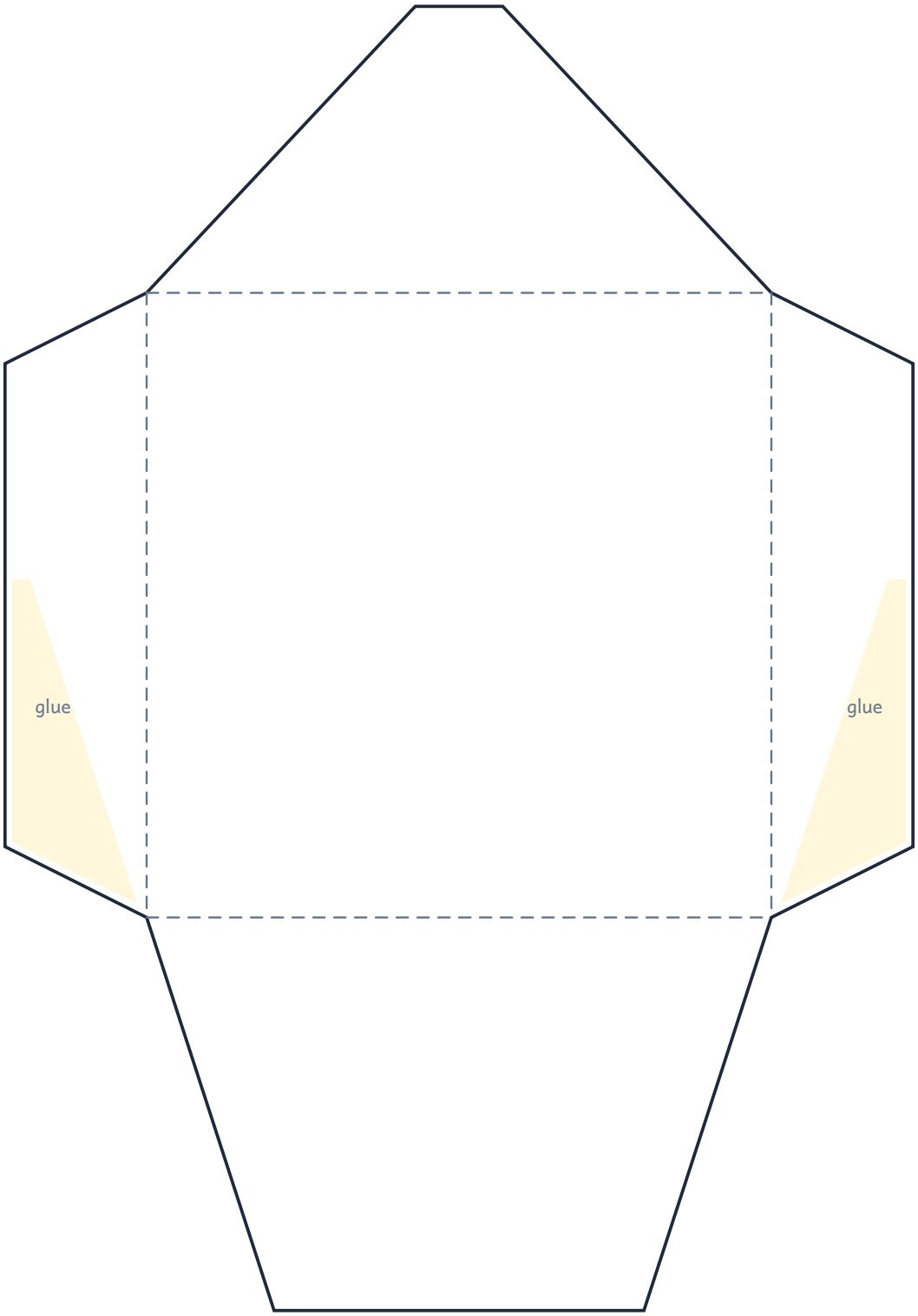
cut fold

Scan for more free practice

ENVELOPE TEMPLATE · SQUARE

Square envelope template

1. Cut on the solid line.
2. Turn the paper over. Fold the two sides in.
3. Put glue on the sides. Fold the bottom up.
4. Put your letter in. Fold the top down.



cut fold

Scan for more free practice